

01/03/2008

French Creek Dressage

7pm

National Penn Bank

Meeting called by: Richard Ellis **Type of meeting:** Board Of Directors

Facilitator: Courtney Sarge **Note taker:** Michelle Thomas

Attendees:

Ashley Stewart, Michelle Thomas, Kat Kruemmling, Louise Beam, Chris Horn, Stacie Shaner, Sandi Becker, Excused – Claudia Radcliffe & Courtney Sarge

Next meeting: February 7, 2008

Approval of Minutes: The Minutes from the previous 2 meetings were approved unanimously

Minutes

Agenda item: Derby Day Fund Raiser **Presenter:** Chris Horn

Discussion:

Chris Horn presented options for going forward. There are numerous options for companies that rent services and equipment needed to run a fund raising "Day at the Races". Further discussion revolved around determining how much help the club need from outside companies to maximize fund raising. Chris has found a company with good options at a very reasonable price. Will need lots of volunteers to make this work.

Conclusions:

Numerous members have volunteered to participate on the committee. Waiting on food pricing from the Inn at St. Peters. The Inn will also work with the committee to create and mail a post card to their customers. Post card reminder should go out in February.

Action items

	Person responsible	Deadline
✍ Solicit auction items	Everyone	ASAP
✍ Establish a committee and determine how to go forward	Chris Horn	ASAP
✍ Prepare Save A Date postcard mailing	Chris Horn	02/29/08
✍ Prepare flyer for web site	Committee	02/29/08

Agenda item: Annual Meeting and Awards Banquet **Presenter:** Michelle Thomas/Ashley Stewart

Discussion:

St. Peters Church is \$150 with a \$25 deposit on clean up. Reports needed from officers and chairs for meeting agenda Voting in the first set of Board Members (Michelle Thomas, Stacie Shaner, Chris Horn and Sandi Becker). Agreement to amendment to the by-laws to change term to three years to allow for 12 board members. Solicit additional board member. What should be the main entrée?

Ashley sent out Evite to all members and has had 25 responses. Should probably resend again outside of Evite incase it went into Spam folders.

Silent auction items should be listed on the web site with pictures for people to view prior to the meeting. Encourage people to bring checkbooks to benefit the "Education Fund".

Louise Beam suggested a game of "Guess the Rider" to go along with the Trivia.

Daria will create a slideshow of pictures from throughout the year for the background of the meeting.

Conclusions:

Maybe Claudia will run the election, how do we do the voting? We will meet around 5:30 to prepare room. Agreement to get chicken from the store as the main entrée.

Send out second reminder email. Personally invite all award winners.

Send out a request for interested members to join the Board.

Action items	Person responsible	Deadline
✍ Create ballots	Courtney	ASAP
✍ Send reminder email	Ashley Stewart	ASAP
✍ Order food and gather supplies needed	Kat Kruemmling	01/15/08
✍ Solicit interested members for Board	Michelle Thomas	ASAP
✍ Collect reports from chairs and officers and create PowerPoint	Ashley Stewart	01/15/08

Agenda item: Membership Update **Presenter:** Louise Beam

Discussion:

38 renewals and 1 new. Check and information will be forwarded to USDF.

Action items	Person responsible	Deadline
✍ Send renewals to USDF & USEA	Julie/Louise	ASAP

Agenda item: Education Committee **Presenter:** Courtney Sarge/Liz Glass

Discussion:

Courtney presented the FCDA University spreadsheet. Need to get information sheet created for the web site so members can check the credits they have earned.

Liz Glass submitted guidelines for the FCDA Scholarships and Education Grants. Scholarships will be applied for by members and granted for Non FCDA organized clinics. Education Grants will be used for FCDA organized clinics. The basic guidelines will be: Must be a member in good standing for a minimum of one year, must have met volunteer requirements throughout previous years of membership. Grant monies will be determined for each clinic by the Board.

Conclusions:

Kat Kruemmling moved that we approved the attached Education Grant and Scholarship guidelines. Ashley Stewart seconded the motion and the guidelines were passed unanimously.

Create information sheets for web site.

Action items	Person responsible	Deadline
✍ Create information page for FCDA University and status page for member's to look up their credits.	Courtney Sarge	02/28/08
✍ Create information sheets for Grants & Scholarships for web site	Liz Glass	Done
✍ Create fund with \$500 from Horse show profits and monies earned Silent Auction	Michelle Thomas	02/01/08
✍ Put information on web site	Web master	ASAP

Agenda item: Omnibus **Presenter:** Stacy Shaner

Discussion:

Ads need to be submitted immediately. Letter was sent out to organizers to request their information to be submitted to the Omnibus. All submissions should be sent to Stacie (kitiara3@gmail.com) in PDF format. If this is not possible she will try to work with what each contributor can provide. Goal is to get Omnibus to printer by March 1st and in mail by the 15th. Inside front and back cover should be calendar of events. Mission statement, year end awards, volunteer requirements and education grant and scholarship information to be included.

Conclusions:

Minimum 500 copies distributed to members and all local tack shops and farms. Content will include Year end Award information, Education grants, scholarships and University guidelines. Volunteer and committee opportunities. The ads will be limited to only 17 pages.

Action items	Person responsible	Deadline
✍ Remind organizers of content deadline	Michelle/Stacie	ASAP
✍ Start to develop Omnibus	Stacie Shaner	ASAP
✍ Gather Club information needed as content	Michelle Thomas	02/10/08

Agenda item: Winter Clinic and Seminars **Presenter:**

Discussion:

Cherie Gaebel is scheduled for January 19th at Hetherbridge Farm

Cynthia Stephens is scheduled for FixATest at JEF January 26th

Agenda item: Dressage Adult Day Camp **Presenter:** Ange Bean

Discussion:

USDF Certified Instructor Gina Krueger will be the featured instructor and the camp will be held the March 21-23. Working on putting together curriculum. Will hold clinic tentatively at Hetherbridge Farm. Ange is working on theory and unmounted programs as well as the mounted 2 a day lessons. Determine costs and pricing. Can we get sponsors?

Conclusions:

Ange is working on curriculum.

Action items	Person responsible	Deadline
✍ Determine costs and pricing	Ange Bean	ASAP
✍ Develop curriculum	Ange Bean	ASAP
✍ Create flyer and entry form and submit to the web site	Ange Bean	02/15/08
✍ Submit clinic to all media calendars	Michelle Thomas	02/08/08

Agenda item: Fit, Focused, Forward Seminar **Presenter:** Laurie Higgins

Discussion:

Workshop is scheduled for January 12th 2-4 at the National Penn Bank in Bucktown.

Agenda item: Daniel Stewart Clinic **Presenter:** Michelle Thomas

Discussion:

Daniel Stewart has been booked to do a 3 day clinic – 1 dressage day which will include On The Bit and Blind dressage plus the Balance and Symmetry workshop. 2 days of jumping clinics – 1 will be Video lessons and review and the other will be three jumping clinics. Daniel Stewart is a gifted instructor and an accomplished author. Daniel works to develop riders from the very basic to the advanced. M&M Stables has offered to host the clinic April 18th thru 20th. Daniel is from Andalusia, Spain and has been coaching current and future prospects of the US Equestrian Team since 1999. Including the 2004 Athens Olympics. Daniel also has degrees in Exercise Science and Psychology. The Clinic will be utilizing the exercises he is using to prepare the US Team for the Beijing Olympics.

Conclusions:

The clinic will only hold 12-16 riders per day. Riders may choose to ride 1 to 3 days, since each day presents different learning. We will notify local pony clubs and 4-H groups to see if they are also interested in participating.

Action items	Person responsible	Deadline
✍ Create entry form and flyer	Michelle Thomas	02/01/08
✍ Send information to the website	Michelle Thomas	02/01/08

✍ Create flyer and distribute throughout the local community	Michelle Thomas	02/15/08
✍ Submit information to insurance company	Ashley Stewart	ASAP

Agenda item: Awards Committee **Presenter:** Michelle Thomas

Discussion:

Awards committee met and reviewed the 2007 year end awards and are making the following change recommendations:

Sore No-More Eventing Award – change to point system like the Nuzzle Award.

Remove the restriction for moving up levels and change the wording to be “ a horse and rider combination can compete in no more than two consecutive levels”

Best Average Award – Change to minimum of 4 shows instead of 5.

Clarification that Trainer of the Year – only student points count

Create two new acknowledgement awards:

The Spirit Of FCDA Award -- the purpose of this award is to recognize a member who has demonstrated outstanding sportsmanship, promotion of the club, and most importantly good horsemanship. The Spirit of FCDA award is given to the member who best exemplifies the mission of the club by actively participating or supporting other club members in mounted or unmounted club events. Nominations accepted, for and by, any club member in good standing.

Outstanding Volunteer Award – Award 1st through 8th place according to number of hours worked for the year. Board members and Committee Chairs will be given 10 hours each year for their participation. Committee Chairs will be responsible to report any additional hours for committee members to the Volunteer Chair.

Conclusions:

Ashley Stewart motioned for the Board to accept the recommendation of the Awards Committee. Kat Kruemmling seconded the motion and it carried unanimously.

Some suggestions for Volunteers: Prizes and ribbons, club looking into purchasing a box at DAD, Gold Cup? Or Grand Prix night at he Devon Horse Show

Action items	Person responsible	Deadline
✍ Update Year End Awards information page for the web site	Michelle Thomas	01/19/08
✍ Present new Awards Information to the membership at Annual Meeting	Fay Seltzer	01/19/08

Agenda item: Financial Report **Presenter:** Julie Kulp-Martin

Discussion:

Financial report and monthly expenses to be approved are attached.

Next meeting February 7, 2008, National Penn Bank 7-9pm.
Everyone is welcome.